



## Group Rates

Effective September 1, 2022 – August 31, 2023

### DAY USE

Half day meeting room use (less than 4 hours).....\$10.00 per person

Full day meeting room use (4 hours or more).....\$20.00 per person

### OVERNIGHT USE

One overnight with use of one meeting room.....\$85.00 per person

### MEALS

Breakfast (served 8:00-8:30 AM).....\$9.00 per person

Noon meal (served 12:00-12:30 PM).....\$13.00 per person

Supper (served 5:30-6:00 PM).....\$11.00 per person

### Additional Meeting Rooms:

The above fees include the use of one meeting room. Additional rooms are available for use upon request. Cost depends on the size of the room (cost is per additional room per day).

|                  |                |                    |
|------------------|----------------|--------------------|
| Birch.....\$70   | Maple.....\$38 | Cedar.....\$70     |
| Massage.....\$28 | Pine.....\$48  | 132 & 133.....\$18 |

### Media/Technology/Additional Equipment:

Availability of equipment cannot be guaranteed unless it is reserved in advance. There is Wi-Fi available throughout the building. No technical support is available.

#### Microphone (lavalier or handheld)

1 unit.....\$10.00 per day

2 units.....\$15.00 per day

Projector.....\$10.00 per day

TV (with DVD player).....\$10.00 per day

CD player.....\$5.00 per day

Easel & pad.....\$10.00 per day

Folding tables (rectangular or circular).....\$6.00 per table

Copies.....10¢ per copy (single side)

15¢ per copy (double side)

25¢ per copy (color)

**Price Review:**

Prices are adjusted annually, effective September 1<sup>st</sup>. Groups will be billed at rates in effect for the year in which the event is being held.

**Deposit:**

For overnight reservations, a deposit of \$10 per person, per night is required. For day use reservations, a deposit of \$2.50 per person is required, with a minimum deposit of \$30.00. The deposit is non-refundable.

**Contracts:**

All reservations are considered tentative until the signed contract and deposit are received. Space will be held only 30 days without contract and deposit. Group leaders are responsible for confirming an updated count by the date provided on the contract.

**Final Billing Calculations:**

The final count received on the contracted date prior to your arrival will constitute the minimum number for your bill. If the final number is not received on time, the previous number submitted will be used as a minimum for billing. Groups are responsible for any meal costs resulted from cancelations within five days of service. Consideration will be given only for emergency cancellations. **Remaining balance is due before departure.**

*Please contact Nikki Madisen with any questions regarding group retreats.  
Phone: (262) 898-2580 or E-mail: [arrangements@racinedominicans.org](mailto:arrangements@racinedominicans.org)*